

S.No.

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JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY

APPLICATION FOR TRANSCRIPTS OF B.TECH. (1999-2000 batch onwards)

(To be submitted through the College where studying)

Name and Address of Student : _____

Course : B.Tech. Branch : _____ H.T. No. _____

College where studying/studied: _____

DETAILS OF B.TECH. TRANSCRIPTS REQUIRED

(See backside for Instructions)

(i) Set of memos of marks (If the space is insufficient write details on back-side)

S.No.	Year - Semester	Month & Year	Month & Year	Month & Year	Month & Year
1	I B.Tech.				
2	II B.Tech-I Sem				
3	II B.Tech-II Sem				
4	III B.Tech-I Sem				
5	III B.Tech-II Sem				
6	IV B.Tech-I Sem				
7	IV B.Tech-II Sem				

Total No. of marks memos in a set (a) : _____

No. of sets required (b) : _____

(ii) Transcript of Consolidated Marks Memo

No. of copies required (c) : _____

(iii) Transcript of Provisional Certificate

No. of copies required (d) : _____

(iv) Transcript of any other document* (_____)

No. of copies required (e) : _____

Total amount paid towards cost of Transcripts = $[(a \times b) + c + d + e] \times \text{Rs.}40.00$

= Rs. _____

Challan No. _____, dt. _____ (enclosed)

Place :

Date :

SIGNATURE OF APPLICANT

FORWARDED

Place:

Date:

SIGNATURE OF PRINCIPAL

OFFICE SEAL:

INSTRUCTIONS

The following transcripts will be issued by printing the required documents on security paper.

- (i) Marks Memos of B.Tech. examinations (1999-2000 batch onwards)
- (ii) Consolidated Marks Memo of B.Tech. course (1999-2000 batch onwards)
- (iii) Provisional Certificate of B.Tech. degree (1999-2000 batch onwards)

One set of the above documents [i.e., one set of marks memos + one CMM + one PC] or part of the set of the above documents, will be issued along with an envelope. For each set of the above documents *only one envelope* will be given. ***It may be noted that for the above items photo-copies need not be enclosed.***

The students, who require their transcripts, have to submit duly filled-in prescribed application for issue of transcripts, in the Examination Branch, JNTUH, along with the necessary amount of fee (@ Rs.40-00 per transcript) in the form of Andhra Bank challan only. The challan can be payable in any Branch of Andhra Bank.

If the students require any other document other than the documents mentioned above, they shall submit the filled-in application (in the prescribed format), along with the required number of photo-copies (Xerox copies) of the document(s), duly attested by the Principal, with stamp, of the College / Institution, where the student has completed the course. The fee challan (@ Rs.40-00 per transcript) has to be enclosed to the application. The attestation of the Principal, with stamp, on each Xerox copy is mandatory.

PAYABLE AT ANY BRANCH OF ANDHRA BANK
ORIGINAL (Student copy to be submitted at JNTUH)

Andhra Bank, JNTU Campus Branch
Jawaharlal Nehru Technological University Hyderabad
Kukatpally, Hyderabad – 500 085

EXAMINATION ACCOUNT
(SB A/c No. 103410100120444)
(IFS CODE – ANDB0001034)

Challan No. Date:

Name of the Student :
(IN BLOCK LETTERS)
Mobile No. :

Class : Roll No.:
(B.Tech. / B.Pharm. / M.Tech. / M.Pharm. / MBA / MCA)

Details	Amount
1. TATKAL (PC & CMM) (Rs.2,000/-)	
2. Migration Certificate (Rs.100/-)	
3. Transcripts (Rs.40/- per memo / Certificate)	
4. Name Correction (Rs.50/- per memo / CMM) Name/ Gender Correction in PC –Rs.250/- Name/ Gender Correction in OD–Rs.500/-	
5. Duplicate Marks Memos (Rs.200/- per Memo / CMM) Duplicate OD – Rs.5,500/-	
6. OTHERS	
7. Bank Charges	20/-
TOTAL	

In words: Rupees.....
.....only)

(Signature of the Remitter)

Amount received by the bank
(in figures)

Cashier

Manager

Note: The amount once paid will not be refunded Back under any circumstances. Hence, the students shall verify the particulars before making the payment.

PAYABLE AT ANY BRANCH OF ANDHRA BANK
DUPLICATE (Bank copy)

Andhra Bank, JNTU Campus Branch
Jawaharlal Nehru Technological University Hyderabad
Kukatpally, Hyderabad – 500 085

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(SB A/c No. 103410100120444)
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Cashier

Manager

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PAYABLE AT ANY BRANCH OF ANDHRA BANK
TRIPLICATE (JNTUH Copy)

Andhra Bank, JNTU Campus Branch
Jawaharlal Nehru Technological University Hyderabad
Kukatpally, Hyderabad – 500 085

EXAMINATION ACCOUNT
(SB A/c No. 103410100120444)
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